



Vacancy Announcement #161/2023

Security Risk Management Advisor – GIZ Country Office

Contract duration: 30.11.2026

Application deadline: 05.11.2023

Duty station: Addis Ababa

As an international cooperation enterprise for sustainable development with worldwide Operation, the federally owned Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH supports the German Government in achieving its development-policy objectives. GIZ promotes complex reforms and change processes. In Ethiopia, GIZ has been working for more than 40 years in bilateral cooperation on behalf of the German Federal Ministry for Economic Cooperation and Development (BMZ) and on commission of the Ethiopian government and international donors. The GIZ Ethiopia & Djibouti Risk Management Office provides security risk management advice and support to the Country Director and staff of GIZ in line with established practices and procedures. In line with this the Country Office in Addis Ababa GIZ is looking for a qualified candidate as per the below details.

Responsibilities and Tasks

The Security Risk Management Advisor is responsible for the following:

- Support in general Security Risk Management (SRM) of GIZ in Ethiopia and Djibouti
- Implementing and maintaining GIZ Risk Management Policies and processes.
- Providing safety and security advice to projects and staff regarding safety and security.
- Support the Country Risk Management Team (CRMT) in times of crisis.
- Implementation of GIZ's framework on the safety and security of staff.
- Maintaining RMO documentation.
- Situation monitoring and preparation of Security Risk Assessment (ISO31010), preparation and maintenance of Standard Operating Procedures (SOP), preparation and maintenance of contingency Plans
- Support projects in mission planning in compliance with SRM standards, give mission clearance
- Supports emergency procedures, incident reporting, and security alerts
- Conducts Security Risk Assessments of GIZ project offices, road assessments, supports regional security assessments
- Support weekly security updates with necessary information
- Monitors the security situation in Ethiopia and Djibouti
- Provides safety and security advisory services to programs and GIZ staff
- Oversight of all GIZ program office security guards and security systems



- Implement work safety and security plans and procedures, develop and realize regular exercises in project offices
- Operational guidance of Security Focal Points
- Prepare procurement-related documents, and ensure compliance
- Liaise with national security institutions (i.e., police) if necessary
- Support the updating of SOPs and Contingency Plans at the national level
- Provide support and guidance to other members of the RMO office
- Open for SRM missions in Ethiopia and Djibouti

Required qualifications, competencies, and experience

Qualifications

- Have formalised training for hostile or high-risk environments
- Have at least three years of experience working in hostile or high-risk environments
- A postgraduate diploma or equivalent in Risk, Crisis, or Disaster management would be an advantage
- Having undertaken training in fire prevention and fire suppression would be an advantage
- Having police, military or general security background is an advantage

Professional experience

- At least three years of experience as a professional security risk manager, with at least three years of professional experience in a comparable position in International Non-Governmental Organisations (INGO), multinational or national Organisations
- Have at least three years' experience in RED or high-risk country
- Have experience working in Ethiopia
- Have experience in providing oral and written risk management advice

Other knowledge, additional competencies

- Good working knowledge of ITC technologies (related software, phone, fax, email, the internet) and computer applications (e.g., MS Office, GIS software, Blackberry AtHok etc.)
- Good working knowledge of the setup and operation of communications networks (Satellite phones, VHF/UHF radios)
- Good working knowledge of open-source information gathering, collation and analysis
- Technical competence using GPS devices
- A proven track record in a security supervisory position
- Proven written and oral knowledge of English and basic knowledge of French
- Willingness to up-skill as required by the tasks to be performed – corresponding measures agreed with the management



Application procedure:

Interested and qualified candidates shall submit their motivation letter along with their non-returnable recent CV via email hreth@giz.de

Note:

Please make sure you mention the Vacancy Number '**Security Risk Management Advisor #161/2023**' in the subject line of your email application.

Due to large number of applications, we categorise applications with the vacancy numbers.

Applications without vacancy numbers in subject lines might not be categorized in the appropriate folder and could be disqualified.

Only short-listed candidates will be contacted.

We encourage persons with disabilities to apply for the position. In case of equal qualification, persons with disabilities will be given preference.

Applications from qualified women are encouraged.

"Please refer to our [brochure](#) to learn more about GIZ's attractive benefit package."

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