

Individual Consultant/ Appraiser Only
(No Companies)

Reference no.: 83410705

Processing no.: 18.2194.1-004.00

**Project title: Integrated Catchment Management (ICM)
Programme**

Country: The Republic of South Africa /Lesotho

Hatfield Gardens
Block C, 2nd Floor
333 Grosvenor Street
Hatfield 0083, Pretoria
South Africa

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F +27 12 342 0185

Your reference
Our reference 83410705
Email: georgina.seshweni@giz.de
Date: 06.06.2022

Dear Sir/Madam,

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

The German Federal Ministry for Economic Cooperation (BMZ) has commissioned us with the implementation of the aforementioned project.

Registered offices
Bonn and Eschborn, Germany

Friedrich-Ebert-Allee 32 + 36
53113 Bonn, Germany
T +49 228 44 60-0
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The project is concerned: **Regional Expert for Policy Harmonisation in Support to Integrated Catchment Management (ICM) in Lesotho: drafting local level legislation (by-laws) and capacity building for local government institutions.**

Dag-Hammarskjöld-Weg 1 - 5
65760 Eschborn, Germany
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E info@giz.de
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Should you be interested in implementing the abovementioned measure, please submit your proposal (technical and price proposal) to ZA_Quotation@giz.de in PDF ONLY by the **20th of June 2022 (no later than 23h00)**.

Registered at
Local court (Amtsgericht)
Bonn, Germany
Registration no. HRB 18384
Local court (Amtsgericht)
Frankfurt am Main, Germany
Registration no. HRB 12394

Chairman of the Supervisory Board
Martin Jäger, State Secretary

The bids are to be **separated in two folders/files**. One containing technical proposal only and the other one price quotation only in the budget template provided in **one e-mail as attachments**.

Management Board
Tanja Gönner (Chair)
Ingrid-Gabriela Hoven
Thorsten Schäfer-Gümbel

Your bid should be clearly marked with the following text:

Bidding documents for <83410705><18.2194.1-004.00 > - to be opened by the Procurement Department only –

Detailed instructions on what information your bid should contain and how it should be presented as well as on the quantities required are provided in the attached terms of reference.

Your technical bid may not contain any details of prices.

Queries of a commercial, technical or procedural nature must be made in writing only, reaching GIZ not later than **13th June 2022**, and addressed to:

Georgina Seshweni: Procurement Department

Email: georgina.seshweni@giz.de

Non-compliance may result in your bid not being considered.

Any queries reaching us beyond that date cannot be answered.

We will evaluate the bids received in light of both technical and price considerations (see attached Technical Assessment Grid).

When the technical evaluation has been completed, the price quotations of those bidders which are eligible from the technical point of view (more than 500 points) will be opened and evaluated by the officer responsible. Technical offers below 500 points will be considered as technically not acceptable. The technical bid and price quotation are weighted at a ratio of 70:30 respectively.

An overall order of rank is thus established, with the most cost-effective bid at the top. As a rule, contract negotiations are initiated with the bidder who submitted this offer. The next bidder on the list is invited if these negotiations fail.

It is anticipated that the evaluation of the bids submitted will be completed by **20.06.2022**.

For procedural reasons, no content-related information on the progress of the evaluation will be given until a decision has been made as to the award of the contract. We would therefore be grateful if you could refrain from making inquiries in this regard. We will notify you in writing if your bid is not under consideration.

Work is scheduled to commence in **01.07.2022**. Your offer is binding until this date.

Please let us know whether we can expect to receive a bid from you by informing the Procurement Department in writing via email (georgina.seshweni@giz.de) within five days of this letter being dispatched.

Yours truly
Georgina Seshweni