

Assessment grid for checking the eligibility of candidates/tenderers (all procedures)

1	Officer responsible for the commission		Project title	Good Financial Governance in Africa					Processing number:	17.2088.7-001.00			
2	Commercial assessor		Service tendered:	Services on RSI and Translation for documents for ATAF's Events runn					Transaction number:				
3	Technical assessor												
4													
5				Candidate/tenderer 1	Candidate/tenderer 2	Candidate/tenderer 3	Candidate/tenderer 4	Candidate/tenderer 5					
6	A. General information (all procedures)												
7	I. Commercial eligibility assessment												
8	Mandatory grounds for exclusion as per section 123 GWB												
9	Optional grounds for exclusion as per section 124 para. 1 GWB												
10	Optional grounds for exclusion as per section 124 para. 2 GWB												
11	Optional grounds for exclusion as per section 22 LKSG												
12	Information: Evidence of commercial register entry												
13	In case of candidate/tenderer consortium: Declaration by candidate/tenderer consortium												
14	Average annual turnover for the last three financial years (last-but-four financial year can be included in case of tenders held within six months of end of last financial year).	At least:	20000	EUR									
15	Average number of employees and managers for the past three calendar years	At least:	2	persons									
16	Result												
17	II. Technical eligibility assessment												
18	The technical assessment is only based on reference projects with a minimum commission value of:		15000	EUR									
20	At least	2	reference projects in the technical	Interpretation and translation Services									
21	and at least	2	reference	in Southern Africa	in the last 3 years.								
22	Result												
23	Overall result, commercial and technical												
24													
25													
26	B. Ranking (in addition for calls for competitive tender with a limited number of candidates)												
27	III. Weighted criteria												
28	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	
29	Criterion	Weighting in %	Score (max.10)	Assessment (2)x(3)	Score (max.10)	Assessment (2)x(5)	Score (max.10)	Assessment (2)x(7)	Score (max.10)	Assessment (2)x(9)	Score (max.10)	Assessment (2)x(11)	
30	1. Technical experience												
31	Technical experience (up to five specialist areas, including cross-cutting themes)												
32	1.	10											
33	2.	10											
34	3.	10											
35	4.	10											
36	5.	10											
37	Total 1.	50											
38	2. Regional experience												
39	Regional experience in Africa												
40	3.	30											
41	3. Experience of development projects (ODA-financed)												
42	Experience of development projects (at least 50% ODA-financed)												
43	Overall total	100											
44	Ranking			1		1		1		1		1	

I hereby declare that I have filled out this assessment independently, to the best of my knowledge and in good faith.

For the technical assessment: _____
Date, full first and last names, function, OU

For the commercial assessment: _____
Date, full first and last names, function, OU