Assessment grid for the technical evaluation of tenders
for small-scale contracts (CV, concept + price)

giz Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH

Organisational unit	1300 (Transparency, Integrity ar	Project title	Investigators Training on Whistleblowing: Course Development and Delivery	Date
Officer responsible for the commission				PN 20.2106.1-001.00
Assessor				Contract no. 83451957

(1) Criterion	(2) Weighting in %	Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5		Enter tenderer 6	
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
1. Qualifications of proposed staff (as per the rules and criteria in the Terms of reference)													
1.1 Expert 1:													
1.1.1 General qualifications													
- Education	8												
- Professional experience	15												
1.1.2 Experience in the region/knowledge of the country	0												
1.1.3 Language skills													
English	1												
Subtotal for 1.1	**24**		0		0		0		0		0		0
1.2 Expert 2:													
1.2.1 General qualifications													
- Education	5												
- Professional experience	9												
1.2.2 Experience in the region/knowledge of the country	0												
1.2.3 Language skills													
English	1												
Subtotal for 1.2	**15**		0		0		0		0		0		0
1.3 Expert 3:													
1.3.1 General qualifications													
- Education	8												
- Professional experience	16												
1.3.2 Experience in the region/knowledge of the country	0												
1.3.3 Language skills													
English	1												
Subtotal for 1.3	**25**		0		0		0		0		0		0
1.4 Expert 4:													
1.4.1 General qualifications													
- Education	3												
- Professional experience	5												
1.4.2 Experience in the region/knowledge of the country	0												
1.4.3 Language skills													
English	0												
Subtotal for 1.4	**8**		0		0		0		0		0		0
1.5 Expert 5:													
1.5.1 General qualifications													
- Education													
- Professional experience													
1.5.2 Experience in the region/knowledge of the country													
1.5.3 Language skills													
Enter languages													
Subtotal for 1.5	**0**		0		0		0		0		0		0
Total for section 1	**72**		0		0		0		0		0		0
2. Appropriateness of the proposed concept (according to the rules and criteria in the Terms of Reference)													
2.1 Understanding	3												
2.2 Methodology	5												
2.3 Training Concept	8												
2.4. M&E, learning and innovation	2												
2.5 Demonstrated implementation ability	10												
Total for section 2	**28**		0		0		0		0		0		0
Technical assessment	**100**		0		0		0		0		0		0
Technical assessment in %		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%	
3. Total for financial assessment													
Overall assessment in %													
= (assessment score for the concept / highest score for the concept) x 35 % + (assessment score for qualifications of staff : highest score for qualifications of staff) x 35 % + (lowest financial bid - tenderer's financial bid) x 30 %													
Specific advantages/risks (see supplementary sheet)													
Rank													

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.

Date, full first and last name, function, OU