

Grid for the technical assessment of bids below the EU threshold

Org. unit	1300	Project title	Date	Date
Officer responsible for the commission		Design, Editing and Translation Services for Energy-related Projects,	PN	20.2108.7-001.00
Assessor			Contract no.	83459844
Version	Individual assessment/Overall assessment		Bidder 1 to 5 of 5	

(1) Criterion	(2) Weighting in %	Enter bidder 1		Enter bidder 2		Enter bidder 3		Enter bidder 4		Enter bidder 5			
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)		
1		Assessment of technical-methodological design											
1.1		Strategy											
1.1.1	0%		0.0		0.0		0.0		0.0		0.0		0.0
1.1.2	0%		0.0		0.0		0.0		0.0		0.0		0.0
Interim total 1.1	0%		0.0		0.0		0.0		0.0		0.0		0.0
1.2		Cooperation											
1.2.1	3%		0.0		0.0		0.0		0.0		0.0		0.0
1.2.2	3%		0.0		0.0		0.0		0.0		0.0		0.0
Interim total 1.2	6%		0.0		0.0		0.0		0.0		0.0		0.0
1.3		Steering structure											
1.3.1	0%		0.0		0.0		0.0		0.0		0.0		0.0
1.3.2	0%		0.0		0.0		0.0		0.0		0.0		0.0
Interim total 1.3	0%		0.0		0.0		0.0		0.0		0.0		0.0
1.4		Processes											
1.4.1	3%		0.0		0.0		0.0		0.0		0.0		0.0
1.4.2	3%		0.0		0.0		0.0		0.0		0.0		0.0
Interim total 1.4	6%		0.0		0.0		0.0		0.0		0.0		0.0
1.5		Learning and innovation											
1.5.1	0%		0.0		0.0		0.0		0.0		0.0		0.0
1.5.2	0%		0.0		0.0		0.0		0.0		0.0		0.0
Interim total 1.5	0%		0.0		0.0		0.0		0.0		0.0		0.0
1.6		Project management of the contractor											

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1.6.1	Approach and procedure for coordination with/in GIZ project	3%	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
1.6.2	Personnel assignment plan (who, when, what work steps) incl. explanation and specification of expert months	3%	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

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1.6.3 Contractor's backstopping strategy (incl. CVs of the technical and administrative backstopper)	3%		0.0		0.0		0.0		0.0		0.0
Interim total 1.6	9%		0.0		0.0		0.0		0.0		0.0
1.7 Further requirements	22%		0.0		0.0		0.0		0.0		0.0
Total 1	43%		0.0		0.0		0.0		0.0		0.0
2 Assessment of proposed staff											
2.1 Team leader (in accordance with ToR provisions/criteria)											
2.1.1 - Qualifications	4%		0.0		0.0		0.0		0.0		0.0
2.1.2 - Language	4%		0.0		0.0		0.0		0.0		0.0
2.1.3 - General professional experience	6%		0.0		0.0		0.0		0.0		0.0
2.1.4 - Specific professional experience	8%		0.0		0.0		0.0		0.0		0.0
2.1.5 - Leadership/management experience	8%		0.0		0.0		0.0		0.0		0.0
2.1.6 - Regional experience	4%		0.0		0.0		0.0		0.0		0.0
2.1.7 - Development cooperation experience	0%		0.0		0.0		0.0		0.0		0.0
2.1.8 - Other	0%		0.0		0.0		0.0		0.0		0.0
Interim total 2.1	34%		0.0		0.0		0.0		0.0		0.0
2.2 Expert 1 (in accordance with ToR provisions/criteria)											
2.2.1 - Qualifications			0.0		0.0		0.0		0.0		0.0
2.2.2 - Language			0.0		0.0		0.0		0.0		0.0
2.2.3 - General professional experience			0.0		0.0		0.0		0.0		0.0
2.2.4 - Specific professional experience			0.0		0.0		0.0		0.0		0.0
2.2.5 - Leadership/management experience			0.0		0.0		0.0		0.0		0.0
2.2.6 - Regional experience			0.0		0.0		0.0		0.0		0.0
2.2.7 - Development cooperation experience			0.0		0.0		0.0		0.0		0.0
2.2.8 - Other			0.0		0.0		0.0		0.0		0.0
Interim total 2.2	0%		0.0		0.0		0.0		0.0		0.0
2.3 Expert 2 (in accordance with ToR provisions/criteria)											
2.3.1 - Qualifications			0.0		0.0		0.0		0.0		0.0
2.3.2 - Language			0.0		0.0		0.0		0.0		0.0
2.3.3 - General professional experience			0.0		0.0		0.0		0.0		0.0
2.3.4 - Specific professional experience			0.0		0.0		0.0		0.0		0.0
2.3.5 - Leadership/management experience			0.0		0.0		0.0		0.0		0.0

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2.3.6 - Regional experience			0.0		0.0		0.0		0.0		0.0
2.3.7 - Development cooperation experience			0.0		0.0		0.0		0.0		0.0
2.3.8 - Other	0%		0.0		0.0		0.0		0.0		0.0
Interim total 2.3	0%		0.0		0.0		0.0		0.0		0.0
2.4 Expert 3 (in accordance with ToR provisions/criteria)											
2.4.1 - Qualifications			0.0		0.0		0.0		0.0		0.0
2.4.2 - Language			0.0		0.0		0.0		0.0		0.0
2.4.3 - General professional experience			0.0		0.0		0.0		0.0		0.0
2.4.4 - Specific professional experience			0.0		0.0		0.0		0.0		0.0
2.4.5 - Leadership/management experience			0.0		0.0		0.0		0.0		0.0
2.4.6 - Regional experience			0.0		0.0		0.0		0.0		0.0
2.4.7 - Development cooperation experience			0.0		0.0		0.0		0.0		0.0
2.4.8 - Other			0.0		0.0		0.0		0.0		0.0
Interim total 2.4	0%		0.0		0.0		0.0		0.0		0.0
2.5 Expert 4 (in accordance with ToR provisions/criteria)											
2.5.1 - Qualifications	0%		0.0		0.0		0.0		0.0		0.0
2.5.2 - Language	0%		0.0		0.0		0.0		0.0		0.0
2.5.3 - General professional experience	0%		0.0		0.0		0.0		0.0		0.0
2.5.4 - Specific professional experience	0%		0.0		0.0		0.0		0.0		0.0
2.5.5 - Leadership/management experience	0%		0.0		0.0		0.0		0.0		0.0
2.5.6 - Regional experience	0%		0.0		0.0		0.0		0.0		0.0
2.5.7 - Development cooperation experience	0%		0.0		0.0		0.0		0.0		0.0
2.5.8 - Other	0%		0.0		0.0		0.0		0.0		0.0
Interim total 2.5	0%		0.0		0.0		0.0		0.0		0.0
2.6 Short-term expert pool 1 (in accordance with ToR)											
2.6.1 - Qualifications	3%		0.0		0.0		0.0		0.0		0.0
2.6.2 - Language	4%		0.0		0.0		0.0		0.0		0.0
2.6.3 - General professional experience	6%		0.0		0.0		0.0		0.0		0.0
2.6.4 - Specific professional experience	8%		0.0		0.0		0.0		0.0		0.0
2.6.5 - Regional experience	2%		0.0		0.0		0.0		0.0		0.0
2.6.6 - Development cooperation experience	0%		0.0		0.0		0.0		0.0		0.0
2.6.7 - Other	0%		0.0		0.0		0.0		0.0		0.0
Interim total 2.6	23%		0.0		0.0		0.0		0.0		0.0

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2.7 Short-term expert pool 2 (in accordance with ToR)											
2.7.1 - Qualifications	0%		0.0		0.0		0.0		0.0		0.0
2.7.2 - Language	0%		0.0		0.0		0.0		0.0		0.0
2.7.3 - General professional experience	0%		0.0		0.0		0.0		0.0		0.0
2.7.4 - Specific professional experience	0%		0.0		0.0		0.0		0.0		0.0
2.7.5 - Regional experience	0%		0.0		0.0		0.0		0.0		0.0
2.7.6 - Development cooperation experience	0%		0.0		0.0		0.0		0.0		0.0
2.7.7 - Other	0%		0.0		0.0		0.0		0.0		0.0
Interim total 2.7	0%		0.0		0.0		0.0		0.0		0.0
2.8 Assessment of proposed personnel for non-specified positions (provided permissible under ToRs)											
2.8.1 Composition and sufficient assignment duration of the team in order to perform the tasks specified in the schedule and personnel assignment plan	0%		0.0		0.0		0.0		0.0		0.0
2.8.2 Qualifications and sufficient assignment duration of the team (professional experience and other specific experience) in order to process theme 1	0%		0.0		0.0		0.0		0.0		0.0
2.8.3 Qualifications and sufficient assignment duration of the team (professional experience and other specific experience) in order to process theme 2	0%		0.0		0.0		0.0		0.0		0.0
Interim total 2.8	0%		0.0		0.0		0.0		0.0		0.0
Total 2	57%		0.0		0.0		0.0		0.0		0.0
Overall total 1 + 2	100%		0.0		0.0		0.0		0.0		0.0
Assessment in %			0.0		0.0		0.0		0.0		0.0
Ranking			1.0		1.0		1.0		1.0		1.0

I hereby declare that I completed this assessment independently, to the best of my knowledge and in good faith. I will treat the information confidentially and will not pass on any details of the ongoing assessment procedure.

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Date, full first and last name, function, OU