



Communications and Dialogue Intern

Climate Change and Biodiversity

Duration: February 2024 - July 2024

To apply please email: recruit-pretoria@giz.de on
or before the closing date: **01 December 2023**

Application details in the comments



Salary Band Intern	Climate Change and Biodiversity Communications and Dialogue Intern
Reports to:	Technical Communication Advisor
Duration	Six (6) Months

A. Project Background

Germany provides a visible and impactful contribution to support the South African Government in reaching its goals to tackle the challenge of climate change. The Climate Support Programme Phase 4 (CSP4), funded under the International Climate Initiative (IKI), a financing vehicle by the German Federal Ministry for Economic Affairs and Climate Action (BMWK) is supporting the Department of Forestry, Fisheries and the Environment (DFFE) in developing and implementing climate change policy. CSP4 supports the South African (SA) government in strengthening the mainstreaming and implementation of its climate and biodiversity policies. It contributes to SA's transition to a low-carbon economy and a climate-resilient society in line with the Vision 2050 in a just manner, while also ensuring biodiversity conservation. It builds on three pillars that are critical to contributing long-term impact. to

- Supporting the development and implementation of ambitious climate action as a means to an ambitious NDC.
- Enabling implementation of climate change and biodiversity actions.
- Networking and knowledge management for IKI projects in the country ("interface function").

The advertised position is oriented at strengthening the dialogue on climate change and biodiversity, with a focus on South Africa. The project supports political and thematic dialogues and exchanges between stakeholders in South Africa, Germany and beyond. The intern will be supporting the team as they work on various aspects related to the effective Communication and Dialogue of Climate Change and Biodiversity. Finally, activities on Climate Change awareness, learning and communication will be supported, and gender aspects mainstreamed. Youth involvement is another important area of support.

B. RESPONSIBILITIES

The Communications Intern is expected to undertake the following tasks:

- Conduct research on various topic/policy updates and pitch story (content ideas) for further development
- Draft and edit communication materials including press releases, blog posts and social media content
- Assist with monitoring and compiling media clips related to ongoing news items related to work / projects and share with team
- Maintain an editorial calendar together with the technical advisor for the communications team

- Provide administrative and research support as needed, including for service providers if and when needed
- Supporting website design and development and managing the updating of content
- Training team on use of the website and creating a user guide
- Attend meetings as part of the communications team for status updates and project planning
- Support with image bank – assist with updating and managing the image database: Links to be shared with team on a regular basis of any changes that have been made to any presentations
- Assist with event management of various events: opportunities to learn and understand / execute on certain deliverables
- Other activities related to this component will be discussed with the intern as they arise

C. REQUIRED QUALIFICATIONS, COMPETENCIES AND EXPERIENCES

Qualifications:

- Undergraduate degree in an area that is related to the project/programme objectives with a focus on a relevant field (e.g. communications, marketing, PR, journalism, international relations, environmental management, natural resource management, finance or equivalent)
- 1-year professional experience in communication and PR, marketing, project management, logistics, preferably in the environment and/or green economy and climate change space
- A qualification or working experience that includes digital marketing and website development / management is an added advantage

Competencies and experience:

- Good written and oral communication skills in English
- Experience in digital communication including social media
- Good working knowledge of online content development tools
- Innovative and creative mindset
- Knowledge of and sensitivity to climate change related impacts on South Africa
- Solution-driven mindset and detail orientated
- Ability to organize workload and deliver under the pressure of deadline
- Good working knowledge of ITC technologies
- Willingness to upskill as required by the tasks to be performed - corresponding measures are agreed with management
- Pro-active and engaging
- Flexible mindset and ability to deliver results under pressure

D. ADDITIONAL INFORMATION

- This position is based at the GIZ Offices in Pretoria
- The employee must be prepared to travel to the project areas within South Africa.

- The contract period for this position is for a period of Six (6) months.
- The successful candidate will be expected to start full-time employment with GIZ on a fixed-term contract as soon as possible.
- At GIZ, you will be offered global network and an atmosphere that is characterised by diversity, respect and genuine equal opportunities. Gender equality promotion is a matter of course for us.
- GIZ is a signatory of the Diversity Charter. Recognition, appreciation, and inclusion of diversity in the company are important to us. All employees shall be valued - regardless of gender and gender identity, nationality, ethnic origin, religion or belief, disability, social background, age or sexual orientation.
- GIZ would like to increase the proportion of employees with disability. **Applications from persons with disabilities are most welcome.**

E. APPLICATION PROCESS

Suitable candidates should apply by submitting a **motivation letter (max. 1 page)** detailing why they should be the preferred candidate and the value they will bring to the work of CSP. This should be accompanied by a **detailed CV indicating their nationality with the job title quoted on the email subject line** for the attention of Head of Unit: Human Resource.

Applicants should submit application to: recruit-pretoria@giz.de

Closing date for applications: **01 December 2023**

**Only shortlisted candidates will be contacted.
Applications without a motivation letter will not be considered!**