

Grid for the technical assessment of bids below the EU threshold

Org. unit	1300	E-Learning course development								Date	31.03.2023			
Officer responsible for the commission										PN	18.2076.0-003.00			
Assessor										Contract no.	83437372			
Version	Individual assessment/overall assessment								Bidder 1 to 5 of 10					
(1) Criterion	(2) Weighting in %	Enter bidder 1		Enter bidder 2		Enter bidder 3		Enter bidder 4		Enter bidder 5				
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)			
1	Assessment of methodological and didactic approach													
1.1	Methodological and didactic approach													
1.1.1	Proposed concept and format for course, initial ideas for appearance and design, examples from previous work	8%	0	0	0	0	0	0	0	0	0	0	0	
1.1.2	Explanation of which didactic methods to use and why, examples from previous work	8%	0	0	0	0	0	0	0	0	0	0	0	
			0	0	0	0	0	0	0	0	0	0	0	
interim Total 1		16%	0	0	0	0	0	0	0	0	0	0	0	
2	Assessment of the technical design													
2.1	Assessment of the technical design													
2.1.1	Fulfilling the technical requirements of the product	8%	0	0	0	0	0	0	0	0	0	0	0	
2.1.2	Connection to other / existing systems; interface management	5%	0	0	0	0	0	0	0	0	0	0	0	
2.2	Data protection													
2.2.1	Clear explanations on data protection/data security and compliance with data protection regulations	2%	0	0	0	0	0	0	0	0	0	0	0	
Interim Total 2		15%	0	0	0	0	0	0	0	0	0	0	0	
3	Assessment of the process planning													
3.1	Process of creation													
3.1.1	Realistic validation of the proposed process steps	4%	0	0	0	0	0	0	0	0	0	0	0	
3.1.2	Knowledge and information management for project progress	3%	0	0	0	0	0	0	0	0	0	0	0	
3.2	Resource planning													
3.2.1	Timeline	5%	0	0	0	0	0	0	0	0	0	0	0	
3.2.2	Staff planning	4%	0	0	0	0	0	0	0	0	0	0	0	
			0	0	0	0	0	0	0	0	0	0	0	
Interim Total 3		16%	0	0	0	0	0	0	0	0	0	0	0	
Total 1+2+3		47%	0	0	0	0	0	0	0	0	0	0	0	
4	Assessment of proposed staff													
4.1	Team lead / Project Manager													
4.1.1	Education/training	3%	0	0	0	0	0	0	0	0	0	0	0	
4.1.2	Language skills	1%	0	0	0	0	0	0	0	0	0	0	0	
4.1.3	General professional experience	4%	0	0	0	0	0	0	0	0	0	0	0	

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(1) Criterion	(2) Weighting in %	Enter bidder 1		Enter bidder 2		Enter bidder 3		Enter bidder 4		Enter bidder 5			
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)		
4.1.4	Specific professional experience	8%	0	0	0	0	0	0	0	0	0		
4.1.5	Regional experience	2%	0	0	0	0	0	0	0	0	0		
4.1.6	Development cooperation experience	1%	0	0	0	0	0	0	0	0	0		
4.1.7	Other specific experience	1%	0	0	0	0	0	0	0	0	0		
	Interim Total 4.1	20%	0	0	0	0	0	0	0	0	0		
4.2	Instructional Designer												
4.2.1	Education/training	3%	0	0	0	0	0	0	0	0	0		
4.2.2	Language skills	1%	0	0	0	0	0	0	0	0	0		
4.2.3	General professional experience	3%	0	0	0	0	0	0	0	0	0		
4.2.4	Specific professional experience	7%	0	0	0	0	0	0	0	0	0		
4.2.5	Regional experience	2%	0	0	0	0	0	0	0	0	0		
4.2.6	Development cooperation experience	1%	0	0	0	0	0	0	0	0	0		
4.2.7	Other specific experience	0%	0	0	0	0	0	0	0	0	0		
	Interim Total 4.2	17%	0	0	0	0	0	0	0	0	0		
4.3	Media / Technology Developer												
4.3.1	Education/training	3%	0	0	0	0	0	0	0	0	0		
4.3.2	Language skills	1%	0	0	0	0	0	0	0	0	0		
4.3.3	General professional experience	3%	0	0	0	0	0	0	0	0	0		
4.3.4	Specific professional experience	7%	0	0	0	0	0	0	0	0	0		
4.3.5	Regional experience	2%	0	0	0	0	0	0	0	0	0		
4.3.6	Development cooperation experience	0%	0	0	0	0	0	0	0	0	0		
4.3.7	Other specific experience	0%	0	0	0	0	0	0	0	0	0		
	Interim Total 4.3	16%	0	0	0	0	0	0	0	0	0		
Total 4		53%	0	0	0	0	0	0	0	0	0		
	Overall total 1 to 4	100%	0	0	0	0	0	0	0	0	0		
	Assessment in %		0%	0%	0%	0%	0%	0%	0%	0%	0%		
	Ranking		1	1	1	1	1	1	1	1	1		

I hereby declare that I completed this assessment independently, to the best of my knowledge and in good faith. I will treat the information confidentially and will not pass on any details of the ongoing assessment procedure.

Date, signature