

Call for Expressions of Interest for Tender 91175331 GIZ Framework Agreement for Laptops

Objective of the Call

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH provides services and projects worldwide in the field of international cooperation for sustainable development. We are a public-benefit enterprise, owned and commissioned by the Federal Government of Germany. Our main commissioner is the German Federal Ministry for Economic Cooperation and Development, complemented by commissions of other Federal Ministries.

The open tender is a requirement of the GIZ Office Manila for the conclusion of a Framework Agreement for Laptops. The agreement is planned for 4 years period and contractually be issued as follows:

Contract Term and Condition

Duration:	1 st contract term	December 2023 – November 2025
	Follow on/renewal contract	December 2025 – November 2027
Delivery term:	Purchase on “call off” or per need basis	
Delivery location:	GIZ Office Manila (Makati City) or Metro Manila and Sub offices all over the Philippines	

Minimum Eligibility Requirements

1. Business Registration
 - SEC Registration or equivalent legal document
 - BIR Registration
 - Valid Business Permit
 - Liscence to Operate
2. Average annual turnover/revenue for the last 3 financial years
3. Number of employees as of 31 December 2022 (Minimum of 100 employees)

Application Procedure

- a) Submission of Expression of Interest (EOI) on or before **04 December 2023**, to be sent at PH_Quotation@giz.de
- b) Your Letter of Expression of Interest must be signed and written through your company letterhead.
- c) Please indicate in the subject of your email the reference transaction: **“91175331 Framework Agreement for Laptops”**.

All suppliers that submit its' Letter of Expression of Interests shall receive the following tender documents and will be invited to tender to submit its company Eligibility Requirements and Bid/Proposal.

1. General Purchase Conditions as of October 2023
2. GIZ Code of Conduct as of June
3. BIR Ruling as GIZ is Zero Rated Vat Entity
4. Specification of the required item and order quantity (est. per month) and delivery terms
5. Draft Framework Agreement
6. List of GIZ-PH Office Addresses
7. Sanctions
8. Self-declaration

By participating in this tender, the bidder agrees to read and abide by GIZ's General Purchase Conditions and Code of Conduct.

GIZ General Purchase Conditions: [giz-2023-en-general-purchase-condition.pdf](#)
GIZ does not charge bidding fees.