

WE ARE HIRING

Job Role: Junior Technical Advisor – Matching Grant Fund (Bilingual: French-English)
Reports to: Component Lead - Private Sector Development
Contract Duration: Until 31.12.2025 (with possibility of extension)
Location: Accra



Implemented by:
giz Experte für
Internationale
Zusammenarbeit

Company Profile:

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) is a public-benefit federal enterprise working in more than 100 countries worldwide. We work on behalf of the German Government and support public and private sector clients in a wide variety of areas, including economic development and employment, energy and environment, and peace and security. Our activities in Ghana cover three priority areas: Climate and Energy, Just Transition; Sustainable Economic Development, Training and Employment, and Peaceful and Inclusive Societies, which focuses on good governance.

Project Brief:

Market Oriented Value Chains for Jobs and Growth in the ECOWAS region (MOVE) is a regional project operating in 6 countries namely Burkina Faso, Cote d'Ivoire, Ghana, Nigeria, Sierra Leone, and Senegal. It has a joint action "Business Support Facility for Resilient Agricultural Value Chains" which is a combined effort of the EU Directorate General for International Partnerships (INIPA), the Organization of African and Caribbean States and Pacific (OACPS) and the German government through the Federal Ministry for Economic Cooperation and development (BMZ). Two GIZ projects namely: MOVE-ComCashew and the Agri-Business Facility (ABF) are jointly implementing this with focus on the promotion of sustainable agribusiness and value chain (VC) such as Cashew, maize, livestock, and cocoa VCs. The focus is to contribute to economic and climate change resilience of selected VCs and food security, increased income, and employment in the 79 African, Caribbean, and Pacific States under the Samoa Agreement.

Scope of Role:

The **Junior Technical Advisor** will be working closely with the Cashew Matching Grant Fund team (output 2 under the Business Support Facility for Resilient Agricultural Value Chains). You will be responsible for dealing with all questions arising in implementing the Matching Grant facility under EU co-financing: identifying relevant problems/issues and assisting in formulating implementation-oriented solutions, further developing instruments and assisting in introducing innovation and change, managing knowledge by documenting and disseminating know-how, experience and information, as well as assisting management with development of strategies for effective and good supply chain linkages.

Tasks:

- Advisory/coordination/monitoring**
 - Jointly develops strategies and technical concepts including guidelines, manuals and procedures for Matching Grant Funds and research grants.
 - Supports data collection and business analysis relating to enabling environment for business development and sustainability measures.
 - Supports and disseminates relevant information from and to Matching Grant partners, private sector actors and towards funding agencies.
 - Carries out specific research tasks which are required for planning the implementation of projects or programmes.
 - Compiles the relevant information for joint activities and assignments.
- Knowledge management**
 - Compiles information on his/her area of responsibility and ensures the transfer within the programme as well as with stakeholders.
 - Prepares reports, presentation material and appropriate input to the various programme reports and publications including annual reports, etc.
 - Coordinates, plans and documents meetings, workshops, seminars and other project activities with a focus on technical aspects.
 - Supports in planning and implementing thematic events and learning and innovation sessions for peer learning of Matching Grant funds (also online).
 - Documents best practices/ lessons learnt from Matching Grant projects with private partners and research grants for sector learning.
- Other duties/additional tasks**
 - Organizes and prepares terms of references for contracts on trainings, workshops, and other events within the project/program.
 - Facilitates Matching Grant Fund meetings, exchanges, and other events.
 - Assists with learning and innovation meetings and exchange platforms in collaboration with private and public actors.
 - Liaises and harmonises approaches and activities with key actors as well as supports with actors' analysis and engagement.
 - Contributes to thoughts on overall strategic direction and approach, primarily through programme level planning and learning processes.
 - Jointly monitors MGF projects and prepares presentations for respective donor, board, and internal meetings.

Profile:

- Minimum Bachelor's degree in Finance, Business Administration, Economics, Agronomy, Agricultural Economics, statistics, or related fields.
- Excellent knowledge and fluency in both written and spoken English and **French**.
- At least 2 years of professional experience in the field of in the fields of either Agriculture, Agribusiness, Business Administration or Finance.
- Ability to think and act strategically and analytically or quick on the uptake, with a certain affinity for data analysis/data modelling and an eye for the essentials.
- Ideally have experience working with donors like EU, and knowledge on GIZ processes will be an advantage.
- Excellent presentation and communication skills, excellent writing skills, and ability to conduct research and analysis, with strong synthesis skills.
- Strong analytical skills and knowledge in quantitative/qualitative analysis, ability to produce structured reports.
- Excellent knowledge of Microsoft Office, especially MS Teams, Word, Excel, and PowerPoint.
- Ability to work under pressure, strong team orientation, cooperation, and negotiation skills.
- Knowledge of the cashew value chain is an asset (or other agricultural value chains).
- Proactive attitude towards personal growth and institutional changes.
- Willingness to travel, as required.

How to Apply:

Interested and suitable applicants are to forward their detailed Curriculum Vitae (CV) and a one-page cover letter to hr-ghana@giz.de quoting the **Job Code 2024/MOVE/01/05** in the subject line. If you do not hear from us two (2) weeks after the deadline, please consider your application unsuccessful.

GIZ is an equal opportunity employer committed to diversity. All qualified candidates regardless of age, sex, ethnicity, race, and religion are encouraged to apply.

 **Closing date: 22nd May 2024**